

floating land

lost & found

8th September – 15th October 2017

Expression of Interest Guidelines – Boreen Point Component

Noosa Council invites expressions of interest from community organisations to submit proposals for the planning and delivery of the Boreen Point Component for the 9th Floating Land festival.

Key Dates

Applications Open	Wednesday 05 April, 2017
Applications Close	5pm Monday 15 May, 2017
Boreen Point Component Announced	Monday 05 June, 2017
Boreen Point Delivery Period	On date/s to be negotiated during the overall Floating Land period between Saturday 09 September - Sunday 15 October, 2017

Expression of Interest Submissions

Community organisations wishing to submit an expression of interest must discuss their concept with an officer from the Floating Land Project Team prior to submitting a grant application form. The Project Team can be contacted at floatingland@noosa.qld.gov.au

Please ensure that you have included the following with your submission:

- ☐ A completed Expression of Interest form
- ☐ A recent financial statement of the applicant organisation or auspicing organisation
- ☐ Quotations, if required
- ☐ Relevant Support Material, for example – letters of support, sketches, images, site plan, portfolio material, etc. All applicants must supply adequate relevant support material in order for a full assessment to be made.

Expressions of Interest and support material must be submitted online at <https://yoursay.noosa.qld.gov.au/floating-land-2017>

Expressions of Interest must be received by 5:00pm, 15th May, 2017.

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Introduction

Floating Land is a five-week arts festival of exhibitions, events and workshops in nature about nature, the highlight of which are the sculptures and art installations created in outdoor natural settings. Its aim is to leave no mark on the environment but only to make an impression on the people who visit. It is a signature event in the Noosa cultural calendar and attracts artists and visitors from across Australia.

Additionally, Floating Land aims to:

- take artwork out of galleries and place it into outdoor, natural settings
- explore environmental themes to educate people and potentially change behaviour
- engage the community in the process of creating the pieces
- encourage conversations around topical environmental issues
- expose people to a diversity of artworks, particularly those people who would not ordinarily engage with art
- increase the skills and knowledge of local arts' practitioners
- favour artworks which are environmentally sensitive in the concept, creation and installation

Theme

The theme for 2017 will be "Lost & Found".

We are living in virtual times where our connection with the environment is increasingly through a digital realm. Floating Land: Lost & Found invites the audience to reconnect with the authenticity of nature through art. It will ask us to consider that loss is an inherent aspect of both the environment and the human experience, and through the process of loss we value what remains and become open to finding new futures.

Boreen Point Component

The connection between artists, the community and arts practice is an essential component of Floating Land. This will occur in the unique environment in and around Boreen Point on the shores of Lake Cootharaba. This component will be delivered by the community and Council will contribute a \$15,000 grant towards the planning and delivery of the event.

Eligibility Criteria

The form of the Boreen Point Component is flexible and Council will consider a range of concepts and programming elements provided they meet the stated aims of Floating Land. Community organisations wishing to submit an application must discuss their concept with an officer from the Floating Land Project Team prior to submitting an application form.

The expression of interest process for the Boreen Point Component is open to:

- Not for profit incorporated community organisations;
- Not for profit Service Clubs, Chambers and Traders Associations; and
- Not for profit unincorporated community groups or collectives. Where the applicant is unincorporated it must be auspiced by an incorporated association.

The proposed Boreen Point Component must:

- occur during the Boreen Point Delivery Period;
- be located in and around the Boreen Point township and the shores of Lake Cootharaba;
- have a strong community engagement focus; and
- have minimal negative impact on the environment.

Concepts considered as an unacceptable risk either to the environment or the public will be deemed ineligible.

Applicant organisations must not have any outstanding acquittal conditions for previous Noosa Council grants.

Selection Criteria

Selection and engagement of the community organisation will be undertaken by an experienced assessment panel through an expression of interest process which will open on 05 April 2017. The panel will seek a community group/collective of proven ability to deliver community events. Creative flexibility is given to the community group to propose a program that resonates with the community, meets the aims of Floating Land and reflects the theme “Lost & Found”.

Submissions will be assessed on:

- Overall merit including audience appeal;
- Concept development including connection to theme;
- Suitability including meeting the overall aims of Floating Land and the general eligibility criteria;
- Community engagement and benefit
- Value for money
- Capacity to deliver

Funding

Council will contribute \$15,000 (ex GST) in the form of a grant towards the planning and delivery of the Boreen Point Component. Community groups are encouraged to seek additional funding, resources or in-kind support to assist in the delivery of the proposal.

The grant funding can be used for a range of expenses, including but not limited to:

- Artists’ fees
- Hire of equipment, temporary structures
- Professional services such as waste removal, recycling services, entertainment, photographer
- Marketing and advertising
- Salaries/wages to coordinate/administer the event provided that this does not exceed 25% of the funding
- Consumables such as stationery, printing, fuel, vehicle / plant / equipment repairs

The funding cannot be used for the following items:

- Fireworks
- Prizes
- Catering and alcohol
- Office equipment or furniture
- Payment of debt
- Costs funded via another grant or sponsorship arrangement

Applicants will be required to provide a balanced, realistic and complete project budget as part of their submission, including the following requirements:

- Written Quotes are required for any budget items over \$1,000
- All amounts recorded in your budget and application are to be GST exclusive
- The budget must balance, that is total income relating to this proposal must equal total expenditure on this proposal
- In-kind support/volunteer hours are valued at no more than \$30 per hour.

Once awarded, a funding agreement will be signed between the community group and Council. On signing the agreement with Noosa Council, the community organisation/auspicing organisation will be required to issue a tax invoice for 75% of the funding amount. This will be paid within 30 days of receiving a compliant invoice. The final payment will be paid following satisfactory application and receipt of a Noosa Council Event Permit (if required).

The funding must be acquitted within thirty days (30) of the event completion.

Roles and Responsibilities

As part of the funding agreement, the community group is expected to undertake at least the following:

- plan the Boreen Point Component in consultation with the Noosa Council Floating Land Project Team and the community;
- obtain relevant insurances and event permits;
- meet all workplace health and safety obligations;
- deliver the Boreen Point Component;
- promote the Boreen Point Component locally; and
- support the broader Floating Land 2017 festival.

In relation to the Boreen Point Component, Noosa Council will contribute:

- \$15,000 (ex GST) funding to support the planning and delivery of the event
- consultation in development of the concept
- advice in the development of the event permit
- inclusion of the Boreen Point Component on the official Floating Land program
- marketing and promotion

General Conditions

All submissions made to the Noosa Council will be subject to a selection process carried out by a panel and will be considered on a case by case basis against the Eligibility and Selection Criteria. All decisions by the panel are final and no further correspondence will be entered into.

The community group selected will be required to enter into a contractual agreement with Noosa Council to deliver the event/s in accordance with the stated aims, objectives and conditions. The contract must be signed prior to submitting an invoice or commencing any work.

Successful applicants will be required to hold current a Public Liability Policy for up to \$20m. The Public Liability Insurance Policy shall be obtained with an insurer approved by Noosa Council and be in place prior to commencing any work.

Successful applicants will be required to obtain all necessary permits and licences.

The successful applicant will need to acknowledge Noosa Council in all published material and online communications associated with the event.

Noosa Council retains the right to photograph the event and reproduce by print, electronic and digital media for the purposes of Floating Land program development, documentation and ongoing publicity purposes.

All care and consideration must be given to the environment into which the event/s is occurring and to the people who will be visiting. A risk management assessment will be undertaken as part of the assessment process.

Further Information

Interested organisations can obtain further information regarding Floating Land 2017 and/or the Expression of Interest process in the following ways:

1. Go online

More information, including Frequently Asked Questions, is available on the Noosa Council website at: <https://yoursay.noosa.qld.gov.au/floating-land-2017>

2. Contact the Floating Land Project Team

Phone: (07) 5329 6145

Email: floatingland@noosa.qld.gov.au

